

Outdoor Permitted Special Event

NOTICE: ALL outdoor permitted special event applicants MUST provide written door to door notification to ALL affected businesses and residences within a two block radius of their event no later than 48 hours from the event start.

NOTIFICATION:

ALL residences and businesses MUST receive door to door written notification of the event no later than 48 hours prior to the event start. Specifically;

FILM – within the deemed notification area provided by the Office of Special Events, Film and Tourism

Road Events (Runs, Walks, Parades, etc) – ROUTE and ONE BLOCK off route in any direction

Block Parties – Affected block and ONE BLOCK in any direction.

Park Rentals – No requirement IF event is completely held WITHIN the boundaries of the park or square and poses no impact to traffic.

IF the park rental includes a road closure, significant public draw (I.E. – free concert), or is over 100 estimated for attendance THEN the applicant shall provide notifications within a ONE BLOCK radius.

APPLICATION:

Applications MUST be submitted in time for proper review and approval. Specifically;

FILM – No later than 5 business days from the start of production.

Road Events (Runs, Walks, Parades, etc) – No sooner than 364 days prior to the event start, no later than 30 days prior to the event start.

Block Parties – No sooner than 364 days prior to the event start, no later than 14 business days prior to the event start.

Park Rentals – No sooner than 364 days prior to the event start, no later than 30 days prior to the event start.

ALL APPLICATIONS MUST BE FILLED OUT COMPLETELY AND LEGIBLY

Our office is here to provide assistance and direction where we can. This email is not being sent as a negative response but as an effort to help our event applicants to better coexist with the residents and businesses of the City of Savannah. To that effort we need your cooperation. There will be future meetings to continue the discussion on best practices, a new ordinance governing all outdoor permitted events, and adjusted policies. Invites to those meetings will be sent as they are scheduled. I hope that you will all attend to provide valuable input.

Also – we are now conducting bi-weekly special event permit review meetings wherein the City approvals staff come together to discuss all submitted applications. Often we invite the applicants to these meetings. As an applicant you are welcome to ask to be on the agenda at an upcoming meeting to discuss your event. We WELCOME your input, discussion, and feedback.

Thank you all. Please continue to do great work.

<https://www.savannahga.gov/>

Respectfully,

Eddie Grant

Assistant Director

Office of Special Events, Film & Tourism

City of Savannah